

**BRING THESE TO THE FIRST MEETING AND/OR FAX/EMAIL WITH QUESTIONNAIRE**

**Fax : 1-877-264-8779**

1. Make copy of SSN card
2. Make copy of Drivers License
3. Copy of RECENT credit report if you have one or get one from [www.annualcreditreport.com](http://www.annualcreditreport.com)
4. Copy of most recent bills (credit report AND bills are necessary for getting debt amount and address for sending notice of bankruptcy. If debts have gone to debt collection, **have debt collector and their attorney contact information provided also.**)
5. Copy of 2 most recent pay stubs – for initial meeting – you will need 6 months before filing.
6. Must Complete Credit Counseling Certificate (CCC) before filing

**YOU WILL NEED THESE DOCUMENTS TO ANSWER THE QUESTIONNAIRE. I ALSO NEED TO SEE THEM TO VERIFY ALL INFORMATION. GATHER THEM BEFORE YOU BEGIN AND BRING/FAX THEM. PLEASE SORT THEM BY TOPIC AND DATE.**

1. 6 months of paycheck stubs.
2. 6 months of bank account statements.
3. Copies of titles to all motor vehicles.
4. Recorded mortgage and deed for all real property.
5. Copies of any and all lease agreements, including motor vehicle leases, rent-to-own property, contracts, etc.
6. A copy of appraisals made within the past 12 months for all real property.

7. Copies of any lawsuits, foreclosures, judgments, liens or garnishments filed within the past two (2) years.
8. Copies of all insurance policies including life, disability insurance, homeowners, renters, motor vehicles or any other insured assets.
9. **Income tax returns for the past 3 years for Ch. 7 and 4 years for Ch. 13.**
10. All documents relating to retirement accounts, IRAs, 401Ks, etc.
11. Separation agreements, decrees of dissolution, divorce decrees or support obligations filed within the past one (1) year.
12. Security agreements, financing statements and any or all personal property leases.
13. Copies of credit reports from all 3 credit reporting agencies: Equifax, TransUnion and Experian or from [annualcreditreport.com](http://annualcreditreport.com)
14. Stock certificates, bonds, credit union and passbook savings accounts and statements evidencing investments or savings.
16. Consumer credit counseling documents.
17. Copies of any previous bankruptcy cases filed within the past eight (8) years.
18. Copies of the most recent statement from any education's IRS and/or Tuition Trust account.
19. Copies of the most recent statements from any student loans.
20. List of prior addresses you have lived at within the past three (3) years.
21. Copies of utility bills for the past three months.
22. Driver's license or state identification card which provides verification of your social security number.
23. Any documents relating to a "disabled veteran" status